

# Federal Institute of Science and Technology (FISAT)<sup>®</sup>



*Focus on Excellence*

## Policy on Co-Curricular and Extra-Curricular Activities



Hormis Nagar, Mookkannoor P.O.  
Angamaly -683577, Kerala, India  
An ISO9001:2015 Certified Institution  
Accredited by NBA (CSE, EEE, ECE, EIE, ME)  
& NAAC with 'A' Grade



Focus on Excellence

## FEDERAL INSTITUTE OF SCIENCE AND TECHNOLOGY (FISAT)<sup>®</sup>

### Policy on Co-curricular & Extra - Curricular activities

#### Co-Curricular Activities

As a part of nurturing the holistic development of students, the Federal Institute of Science and Technology (FISAT) encourages the active participation of students in all co-curricular activities. Co-Curricular activities allow students to explore strengths and talents outside of the classroom.

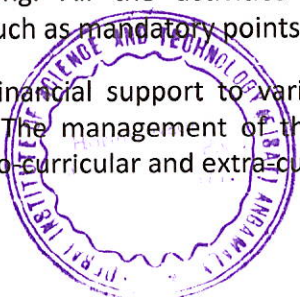
- Students shall participate in any co-curricular activity without regressing their academics and attendance.
- Duty leaves for participation in any co-curricular activity organized within or outside FISAT shall be sanctioned as per the guidelines of the institution/affiliating university.
- The maximum number of duty leaves a student per semester can avail that shall be as stipulated by the institution/ university from time to time.
- The institution shall frame guidelines regarding the maximum number of backlogs permitted, the minimum percentage of attendance required etc for the award of duty leave if deemed necessary
- Permission for participation in co-curricular activities shall be granted before the event through a mentor from HoD. After participation in the event, the proof should be submitted to HOD within three days for sanctioning duty leave.
- Reports, copies of certificates, etc should be forwarded to the department soon after the event.

#### Extra-Curricular Activities

Extra-curricular activities help students to learn about themselves and develop and use their skills and knowledge in different contexts. FISAT provides a wide range of opportunities for the students to engage in extracurricular activities, thereby leading to the holistic development of the students.

Various clubs, cells and departments create awareness among students through presentations, circulars and notices about these clubs and associations. They attract and recruit students to join them. The clubs, cells, associations and professional student chapters provide opportunities to the students to plan, schedule and organize activities which develop leadership skills, organizing abilities and improve students' values. These activities also could be inter-collegiate. The raising of funds for these activities is also done through membership fees, registrations for the events and other avenues such as sponsorships. The students need to obtain approvals from the concerned authorities before launching an activity. After each activity the accounts are prepared and presented before the Principal and Chairman through the accounts manager. Activities of social relevance are encouraged to promote community service learning. All the activities organized are periodically reviewed for further improvement. Incentives such as mandatory points may be allotted for students who participate.

The management offers financial support to various co-curricular & extra-curricular activities after evaluating the proposals. The management of the institution also provide financial support to the students to participate in co-curricular and extra-curricular activities on merit basis.



*Manoj*  
PRINCIPAL  
FEDERAL INSTITUTE OF  
SCIENCE AND TECHNOLOGY (FISAT)  
ANGAMALY, KERALA - 683 577