

# Federal Institute of Science and Technology (FISAT)<sup>®</sup>



## Policy on Allotment of Electives



Hormis Nagar, Mookkannoor P.O.  
Angamaly -683577, Kerala, India  
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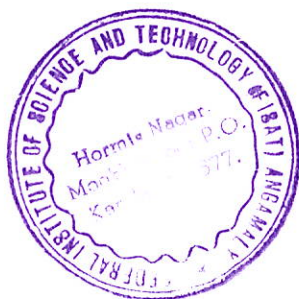
FEDERAL INSTITUTE OF SCIENCE AND TECHNOLOGY (FISAT)<sup>®</sup>

### Policy on Allotment of Electives

The Federal Institute of Science and Technology (FISAT) is affiliated with APJ Abdul Kalam Technological University for its UG, PG, and Doctoral programmes. Incorporating the diversity associated with each stream of UG/PG programmes, the university's curriculum includes a group of elective courses in respective semesters. This system allows students to choose a particular course from a given set of elective courses in the curriculum.

The head of the department/PAC decides the list of electives that can be allotted during a semester

- The list of electives shortlisted is circulated among students to collect their choice of electives.
- The count of students interested in each elective is noted and finalized based on the feasibility of offering the elective in terms of the number of students included in the list.
- Minimum and the maximum number of students allowed in an elective class is decided based on university norms and practical feasibility.
- The final decision and list of students with the allotted elective names are informed to students.
- Any students' concerns regarding the same are reported to the faculty in charge and addressed in consultation with the head of the department.
- A feasible solution is proposed by the head of the department and finalized. The academic council shall approve the final list.
- Department makes necessary arrangements to offer the maximum possible number of electives every semester depending on the availability of staff members and other criteria (if any) as per the latest norms of the university.
- The opportunity of students to study an elective of their choice is ensured as far as possible.
- The documents about choosing of electives by the students and subsequent allotment of electives is maintained in the department
- The global electives shall be coordinated by a faculty member appointed by the Principal.
- University guidelines shall be adhered to in the choice of courses offered by each department and the maximum and minimum students permitted to choose any particular elective.
- The students' choice of global electives and departmental electives shall be collected towards the end of the previous semester.



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