

Resolved [cc/4/6/13.6.18] to authorize the College Research Cell to coordinate the research activities and to submit a report of the status of research log faculty in the next meeting.

Resolved [cc/4/7/13.6.18] to explore the possibilities of applying for research centres of the KUV.

Resolved [cc/4/8/13.6.18] to collect project proposals and take necessary steps to create the proposed 'Project Bank'.

Resolved [cc/4/9/13.6.18] to congratulate Dr. Mini P.R. for successfully completed her doctoral work and award her Ph.D. from CUSA.

Resolved [cc/4/10/13.6.18] to remind the steps to conduct two/three days of workshop on quality enhancement and encourage to ~~make~~ ~~do~~ ~~that~~ the participants would ~~be able to~~ ~~get~~ ~~certificates~~ bounding the entire workshop conducted on NBA Arch.

The co-ordinators thanked the members: as the meeting ended at 11:25 am.

Minutes Passed

Dr. Somy Kumar

18AC - Co-ordinators

II) Meeting of the 18AC Core Committee on 18/9/18

Agenda:

1. Department log APC
2. Submission of AQR
3. Any other matter

Members Present:

- 1) Dr. George Isaac (Principal)
- 2) Dr. C. Sheela. (Vice Principal)
- 3) Dr. K.S.M. Panicker (Director Academic)
- 4) Dr. Sunny Kurian ~~Dr. Sunny Kurian~~
- 5) Honeyraj P. Chacko ~~Dr. Honeyraj P. Chacko~~ 3.30 H
- 6) Rose Mary Mathew, M.A. ~~Rose Mary Mathew, M.A.~~
- 7) Rosemary Parakkal ~~Rosemary Parakkal~~
- 8) VINITHA V ~~Vinita V~~ ECE
- 9) Sreedhyan P ~~Sreedhyan P~~ EIE
- 10) Reshmi. R ~~Reshmi. R~~ CSE
- 11) S. Sundararaman ~~S. Sundararaman~~ EIE
- 12) Vijay V Pillay ~~Vijay V Pillay~~ MBA
- 13) Santhosh Sebastian ~~Santhosh Sebastian~~ MCA
- 14) Shriya Sebastian ~~Shriya Sebastian~~ PEO
- 15) Dr. Jose Churrian ~~Dr. Jose Churrian~~ ME
- 16) Dr. Prasad. Jc ~~Dr. Prasad. Jc~~ CSE

The meeting started with silent prayer at 10:00 am in the conference room with the Principal Dr. George Isaac in the chair.

The minutes of the previous meeting were presented and were adopted.

The co-ordinator mentioned about the Two-day Program - Staff Orientation Sessions Conducted on July 2-3, 2018. Dr. Thomas Abraham was the resource person and the theme of the sessions was "Where are we as individuals as an institution".

Resolved to collect [CC/11/1/18.9.18] to collect the details for filling up the TOR form all the Ds. The data required will be circulated to the HODs by the NAAC Co-ordinator.

Resolved [cc/12/3/4.12.18] to authorize Dr. Mani P.R. to continue the second leg of orientation towards NBA. Accln.

Resolved to authorize to fine tune the Exam diary content. Ms. Parvathy R, Mani P.R, Umikrishna Ramesh R. [cc/12/4/4.12.18]

The meeting ended at 3.30 pm.

Minutes passed

[Signature]
Dr. Srinivas Kumar.

⑬ Meeting of the RAAC Core Committee held on.
18-01-2019

Agenda:

1. ICE FOSS - 2019
2. Bharatam - 2019
3. Training on Fire Equipment
4. Mtg. Fab Lab.
5. Any other matter.

Members Present:

1. Dr. George Braze (Principal)
2. Dr. C. Sheila (Vice Principal)
3. Dr. K.S.M. Parickk (Director Academic)
4. Mr Prakash - C. Chandu (CAO)
5. Mr Shinto Sebastian (PDD) *Member*
6. Mr. Fby Anghese (HOD SPAN) *Member*
7. Ms Reshmi R. Faculty - CSE) *Member*

The meeting began at 3.30 pm in the library Seminar Hall. The Principal Dr. Geeta Bhatia presided over the meeting.

The minutes of the previous meeting were presented and were adopted.

The principal gave a brief report of his activities conducted since the last meeting. He reminded the need of putting earnest effort to produce better results in the semester examination.

The CSE department proposed to have their 4th edition of ICE PDS programme in Feb. 2019.

~~Resolved~~ Resolved to offer all help for the conduct of Bharatam 2019, which schedules to be held during Feb. 6-7, 2019, and the venue of the same be decided in the college campus itself. Principal announced about the fire & safety system ~~where~~ fixed in the college.

Resolved to [CC/13/2/18.19] to conduct a Training Programme on Fire & Safety management for the student and staff of the college in Tanjavur itself.

The availability of Mob. Fee book was presented by the principal

Resolved [CC/13/3/18.1.19] to visit as many schools as possible to popularize the latest development in technology including 3-d printing.

The Co-ordinator proposed thanks to all members. The meeting ended at 4.30 pm

Minutes passed

RS

Dr. Sunny Krishna

14 Meeting of the ICA on 27/4/2019 (General Committee)

Agenda

1. Silent Prayer
2. Minutes of the previous meeting
3. Matters arising out of the minutes
4. Academic matters
5. NBA. Azeln
6. General Discipline.
7. Feedbacks
8. A&A&R
9. Academic Retreat - June 2019.
10. Any other matter.

Members Present:

1. Dr K. S. M Ravinder
2. Dr. George Grace
3. Dr. C. Shela
4. TIRA SACHO
5. Pasraling R.
6. Sanya Dhanu Aken
7. Rini J Adiana
8. ~~MAITHAV~~
9. DR. Mimi P.N
10. Honnigmal P. Chacko
11. Sreedhara P
12. Reshmi R
13. A. Sanyal/overseer
14. Sino Varghese
15. BEASOY VARHESE
16. Prashantz P Dhan
17. Sajana's (mech)
18. Sphincto Sebastian
19. Iby Varghese
20. Dr. Jose Cheriyan
21. Dr. Prasad J.C
22. Unni Vasthara
23. Dr. Jose Cwimam
24. Dr. PRASAD. JC
25. Dr. A.J. Joshua
26. Dr. Sunny Kurian

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The meeting started at 2.30 pm in the Conference room on 27/4/2019 with silent prayer.

Principal Dr. G. Vaze provided over the meeting.

The minutes of the previous meeting were provided and were accepted.

Principal Dr. Geega Das presented a brief report of the activities ~~and~~ held since the last meeting. He pointed to the need for finishing the portions proportionally as per the exam plan.

Dr. Sumey Kuniker presented a brief report of the progress of the NSA accreditation process.

Resolved [GC/1/27.4.19] to expediate the NSA accreditation process and to prepare a tentative schedule of the accreditation process.

Resolved [GC/2/27.4.19] to prepare the details of the immediate requirements from the department and the same be consolidated and submitted to the management for approval.

Resolved [GC/3/27.4.19] to modify the H.R. policy of the College and authorize Mr. Prakash C. Chandy, Dr. K.S.M. Baniker and Dr. Sumey Kuniker to prepare the draft HR policy and to submit to the Management for final approval.

Resolved [GC/4/27.4.19] to request the Management to ~~be~~ ~~present~~ attend the NSA Accreditation Committee meeting and monitor the ~~and~~ civil work n.r. by the Infrastructure development.

Resolved [GC/5/27.4.19] to conduct another

Round of criterion-wise presentation.

The increase in the number of absentees in classes was reported.

Resolved [GC/6/27.4.19] to intimate the parents of the students whose attendance was poor by the group advisors and the team be recommended.

Resolved [GC/7/27.4.19] to take a feed back from the staff. Mr. Ravatya R. and Dr. S.K. were authorized to prepare the feed back format.

Resolved [GC/8/27.4.19] to authorize Mr. Shikhi Sebastian, Ms. Honeywalk P. checks to assist the IATE Co-ordinator in the preparation of AQRAR

Resolved to [GC/9/27.4.19] to authorize Dr. Sunny Kurian to prepare the Handbook and Calendar for 2019-2020.

Resolved to [GC/10/27.4.19] authorize the HODs to conduct departmentwise academic retreat and make academic plan for the coming year.

The meeting came to a close at 4:20 pm.

Minutes passed

2019-20

Dr. Sunny Kurian

Meeting of the IATE (General Committee) on 17/7/19.

Agenda:

- NBA Accreditation, SAR preparation
- Dept Budget and Activities
- Feed back
- M. Tech. classes
- Any other matters